

PILLERTON PRIORS ANNUAL PARISH MEETING 2019

The Pillerton Priors Annual Parish Meeting 2019 was held on Thursday 9th May 2019 at 7.00pm in Pillerton Priors Village Hall.

All Parishioners were welcome to attend

Present: Cllr Ian Greenall (Parish Council Chair)
 Cllr Dave McWhirter
 Cllr Dominic Sant
 Cllr Jo Wilkinson
 Sue Greenall (Parish Clerk)
 Cllr Izzi Seccombe OBE (Warwickshire County Council)

Residents: 13 Residents

Item	Item
1	Welcome by the Chair of the Parish Council Ian Greenall welcomed everyone to the meeting. He congratulated Cllr O'Donnell on her re-election to the Ettington Ward of Stratford-on-Avon District Council and thanked Cllr Seccombe for her attendance.
2	Apologies were received from Cllr Penny-Anne O'Donnell (Stratford-on-Avon District Council) and two residents.
3	Approval of Minutes of the Annual Parish Meeting 10th May 2018 The minutes were proposed by Dominic Sant and seconded by Dave McWhirter as an accurate record of the meeting. They were then signed by Ian Greenall.
4	Matters Arising from the Annual Parish Meeting 2018 There were no matters arising that are not on the agenda.
5	Parish Council Chair's Report Ian Greenall thanked those attending the meeting. He informed the meeting that the Parish Councillors spend a lot of time on village issues often behind the scenes so he thanked them on behalf of the residents for their dedication. May saw the end of the councillors four year term of office and all seats were up for election. Christopher Wilkinson had decided not to re-stand for election and he was formally thanked for his work on the Parish Council. By the deadline for nominations four had been received so they were duly elected unopposed. Joanne Wilkinson was welcomed to the Parish Council. With four councillors the council is quorate, and the vacant seat may be filled at a later date. Ian also thanked the Parish Clerk for responding and forwarding relevant emails and phone calls as the link between the residents, councillors, and many external companies and organisations. Ian reported that 17 planning applications had been decided since the 2018 Annual Parish Meeting and there were currently two applications awaiting a decision. He advised that all Planning Applications could be viewed on either the Parish or District Council websites and anyone could comment on an application if they chose to. Ian explained that should the Planning Officer, District Councillor or Parish Council disagree then the application is heard by the Stratford District Council's Planning Committee. Planning Committees are public meetings so anyone can attend and recordings of the meetings are available on the District Council's You Tube channel.

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	<p>Finally he thanked the residents for being the eyes and ears of the village. The use of Facebook for general information and WhatsApp for Police and suspicious sightings, along with emails, has made major improvements in information sharing between many residents.</p>
6	<p>Planning Applications The attendees were given a list of the Planning applications since last year's meeting. It showed that 17 applications had been decided since last year's meeting and the two current applications.</p>
6.1	<p>Discussion took place regarding application 17/03677/REM for the Land in Banbury Road. The development of the 10 houses appears to have been mainly trouble free. When the Parish Council have reported problems to Deeley Homes they have been quick to react and he thanked them for that. It was noted that in periods of high wind some plastic and polystyrene had been blown from the site towards the properties on Walton Lane. The Parish Clerk will remind Deeley Homes of this nuisance.</p> <p>The Parish Clerk informed the meeting that the hedge had been trimmed with just some tidying outstanding. The hedge and grass inside the site would be passed from Deeley Homes to a management group consisting of the residents of the new properties who would be responsible for the future maintenance.</p> <p>Discussion took place regarding the site entrance onto the A422 in terms of road safety and headlamps shining into the properties opposite the site. It was noted that there appears to be a significant increase in traffic, some due to the success of Caffeine & Machine. Speeding along the A422 is an ongoing problem so the potential for issues at the site entrance are a major concern. It was suggested that some signage would be useful to warn drivers of the new entrance as it was unlikely to appear on satellite navigation systems for some time. The signage should also inform drivers of the potential for pedestrians crossing to the footpath opposite. A speed reduction to 20mph was discounted as that is normally near schools. A chicane similar to Ettington would mean the introduction of street lighting which Pillerton Priors has always resisted in favour of a dark sky policy. Cllr Seccombe would raise the issues with the Road Safety Team at the County Council and it was hoped to set up a meeting with them, the developers and the Parish Council to discuss the options available.</p> <p>The latest timescales are that the homes will be marketed in July or August and the contractors hope to be off site around November.</p>
6.2	<p>Discussion took place regarding application 18/02269/COUQ for the change of use of one agricultural building to a dwelling house. This application was refused by the District Council but then approved by the Planning Inspectorate. It was noted that part of the court action against the animal carcass transfer station previously on the site was that vehicles involved for that purpose were not allowed on the site.</p>
6.3	<p>The current application 19/00139/FUL for the erection of a 3-bed dwelling house on Banbury Road is an interesting application. The original application 18/02089/FUL was withdrawn and an amended design submitted with this new application which removed the detached garage. With both the Ward Member and Parish Council objected to the application and it was heard at the Planning Committee on 3rd April where it was deferred for a site visit which took place on 23rd April. The application was then on the agenda for the Planning Committee on 25th April where the Planning Officers had changed their</p>

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	<p>original view of granting the application to one of deferral because there is a question over the ownership of a hedge that would require cutting to create the visibility splay. The committee deferred a decision so the application will be heard again probably in June.</p>
7	<p>Parish Council Treasurer's Report Dominic Sant presented the Parish Council's financial position up to 31st March 2019.</p>
7.1	<p>Annual Governance and Accountability Return 2018/19. Dominic Sant explained the financial process to the meeting. The standard fee for Limited Assurance review by external auditors is £200. However we could apply for an exemption from external review by the external auditors PKF-Littlejohn as we meet the criteria for claiming exemption which are:</p> <ul style="list-style-type: none"> • Total gross income* and total gross expenditure below £25k; and • no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor the prior year; and • the relevant financial year is not one of the first three years of the authority's existence, hence if claiming exemption for 2018/19 that means the authority has been in existence since before 1st April 2015. <p>A show of hands was taken to identify if the residents agreed with the Parish Council applying for the exemption. This was agreed.</p>
7.2	<p>Annual Governance As part of the Annual Governance Accountability Return we need to highlight that there are sound systems of internal control including arrangements for the preparations of the accounting statement. As a Parish Council we need to confirm that to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2019, that the Parish Council had all of the financial arrangements that Dominic read out to the meeting in place.</p> <p>A show of hands was taken to identify if the residents agreed with the Annual Governance Statement. This was agreed and signed by the Parish Council Chair and Parish Clerk.</p>
7.3	<p>Section 2 – Accounting Statements 2018/19 It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. This was signed by the Responsible Financial Officer and Parish Council Chair.</p> <p>The accounts will be made available for residents inspection for a period of 30 working days from Monday 17 June until Friday 26 July 2019 when the approved accounts and accounting records can be inspected on the Parish website or via the Parish Clerk.</p>
7.4	<p>End of year accounts An internal Audit had been carried out by Mr John Ingall of the accounts and he confirmed that he was happy with the accounts. Dominic put on record his thanks to John for his help with this.</p> <p>The end of year accounts for 2018-19 are as follows...</p> <p>The Precept combined with £40 Council tax reduction grant came to £2805 We also reclaimed £142 in VAT. Total receipts from the year was £2947</p> <p>Staff costs were £980 and all other payments were £3224 which included payment of £1066 plus VAT to Stratford-on-Avon District Council for their work on the Parish Plan survey and £543 on a new laptop and software for use by the Parish Council.</p> <p>This left a deficit for the year of £1257. The reason for this being the Parish Plan survey expenditure that was financed by the reserves set aside by the Parish Council after it halted work on a Neighbourhood Plan.</p>

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	At the start of 2018/19 the bank balance was £8247. The balance carried forward for year 2019/20 is £6990
8	Village Organisations
8.1	Village Hall –Richard Thompson, Chair of the Village Hall Management Committee reported that the hall had had a reasonable year but more lettings would be useful. The 49 Club is running again and there are some numbers available. He reported that an offer to relocate the hall had been received from a developer which was subsequently withdrawn before it could be refused. A successful 'Oompah Band' evening had been held and it was hoped to run this again. The Village Hall AGM is to be held on Monday 13 May commencing 7.00pm and all residents are welcome to attend.
8.2	Drop In Club – Hazel Smith gave an update on the years activities which included various talks and activities along with the xmas lunch. There are usually between 18 and 24 people at the club events and others are welcome to join. This year the Club had managed to make a donation of £146 to the Ettington First Responders. Each month's event is advertised on the noticeboard outside the Old Post Office. The next one is a talk on the history of the Mills family and their links with Priors.
8.3	Friends of St Mary's – Peter Waters reported that the Friends are concentrating on two key events each year which are the Church Teas, held on Sundays in August, which raised £860 in 2018/19 and the Quiz Night, held in March, which raised £728. The Friends had been able to support the restoration of the Church Bells with donations of £4000 over two years. The next project is the restoration of the Church Clock. The Church Fete will be held on Saturday 8 June 2019. Additional help and support is always welcome for the Fete along with bakers and tea servers for the Church Teas.
8.4	Ettington Community First Responder Scheme - There was no report but as the scheme's 10 th Anniversary is coming up there will be some events to celebrate.
8.5	Pillerton Priors Community Speed Monitoring – Ian Greenall reported that the Pillerton group is running on a skeleton number of vetted and trained people so more volunteers would be welcomed. Since the group has been running 1107 vehicles have been reported to the Police for speeding at over 36mph in the 30mph limit with the worst being an orange BMW recorded at 63mph.
8.6	Pop Up Pub – Jo Wilkinson stated that the pub is now held quarterly because of the decreasing numbers who attended the monthly events. The next pub is Friday 14 June 2019.
8.7	Pillerton Scout Group – A written report was submitted. Since the group was set up in March 2016 it now has 26 adult leaders and assistants, an executive committee with parent representatives and a fundraising team which has raised over £10,000 in the three years. Currently there are 20 Beavers (aged 6 to 8 years) 19 Cubs (aged 8 to 10 years) and 23 Scouts. In July 2019 the whole group will be attending a Scout Association Outdoor Activity Centre where the children will have a chance to try archery, rifle shooting, abseiling, high wires, crate stacking and lots more.
8.8	Warwickshire County Council – Cllr Seccombe informed the meeting that the County Council is halfway through its election cycle. It has been a challenging 10 years with Government Grants reducing significantly so it is not clear what funding will be available this year so it will probably be a one year settlement. There is also a lot of uncertainty with Brexit. The County Council is on target for the savings it proposed.

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	<p>It has two key priorities, looking after the most vulnerable and growing the local economy. Warwickshire has the fastest growing economy in the Country and the lowest levels of unemployment. The Council is supporting apprenticeships and internships for people who are hard to employ. It is working with the Clinical Commissioning Group (South) to look at supporting people in and out of healthcare.</p> <p>There are really good things going on in Warwickshire in challenging times.</p>
8.9	<p>Stratford-on-Avon District Council – Cllr O'Donnell had sent her apologies but thanked residents for their support at the local elections.</p>
9	<p>Pillerton Priors Parish Plan – Dave McWhirter informed the meeting that although the Parish Plan has taken longer than planned the latest draft is being finalised. This will be sent to the Policy Section at Stratford-on-Avon District Council for their input and amendment. When these changes have been agreed it is planned to ask the residents for their views before its submission for to the District Council where it will hopefully be approved. The Plan Group have not confirmed how to obtain the residents views but this might be an open weekend similar to the event when the Neighbourhood Plan was proposed.</p>
10	<p>Open Forum</p>
10.1	<p>Community Safety / Rural Crime / WhatsApp</p> <p>Ian Greenall reported on the use of the 'Keep Em Peeled' WhatsApp group where people are invited to join the group and once registered they will receive instant messages regarding local crime and observation requests. There is a local group and a wider group run by Neighbourhood Watch.</p> <p>Discussion took place regarding Neighbourhood Watch in Priors where the local co-ordinators reported that they did not receive any information as they do not use mobile applications. The recent reports of abusive door to door sales was mentioned and residents were encouraged to telephone 101 to report these incidents or 999 if they witness a crime being committed.</p> <p>It is hoped to add this topic to the Shipston Community Forum which is due to meet on Tuesday 18 June.</p>
10.2	<p>Evo Energy Womens Cycle Tour</p> <p>Ian Greenall reported that Stage four of the women's tour takes place on Thursday 14 June 2019. It starts in Warwick and finishes after 158.9km with two laps at Burton Dassett Country Park. As part of the route it is due to pass through Priors around lunchtime as part of a sprint stage before heading towards Sunrising Hill. The men's event takes place in September but the route has not yet been released.</p>
10.3	<p>Footpath resurfacing</p> <p>It was reported that the resurfacing undertaken in April 2019 appears to be of a poor standard. There are weeds rowing through the new tarmac and the surface is not very smooth. The Parish Clerk will contact County Highways and ask them to inspect the works.</p>
10.4	<p>Speeding on the A422 and Kineton Road</p> <p>It was reported that there appeared to be an increase in the number of vehicles speeding through the village. Some of this could be because of the success of Caffeine & Machine and the customers it attracts. Residents were informed that it is possible to upload pictures and video from dashcams to Warwickshire Police if they record poor driving.</p>

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	The clerk will contact Shipston Police to request the Speed Camera Van in the village and also ask the secretary of the Shipston Community Forum if a representative of Caffeine & Machine could be invited to the next forum to discuss any improvements that could be made to reduce speeding.
11	Meeting Closed at 8.55pm when the 191 st Parish Council meeting was opened.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: