

PILLERTON PRIORS ANNUAL PARISH ASSEMBLY 2021

The Pillerton Priors Annual Parish Assembly 2021 was held on Thursday 29th April 2021 at 7:00pm online via Zoom.

All Parishioners were welcome to attend

Present: Cllr Ian Greenall (Parish Council Chair)
 Cllr Dave McWhirter
 Cllr Dominic Sant
 Cllr Jo Wilkinson
 Sue Greenall (Parish Clerk)
 Cllr Izzi Seccombe OBE (Warwickshire County Council)

Residents: 8 Residents

Item	Item
1	Welcome by the Chair of the Parish Council Ian Greenall welcomed everyone to the meeting. He reminded them of the etiquette for virtual meetings. He thanked Cllr Seccombe and Cllr O'Donnell for their attendance.
2	Apologies were received from three residents.
3	Approval of Minutes of the Annual Parish Meeting 9th May 2019 The minutes were proposed by Jo Wilkinson and seconded by Dave McWhirter as an accurate record of the meeting. They were then signed by Ian Greenall.
4	Matters Arising from the Annual Parish Meeting 2019 There were no matters arising that are not on the agenda.
5	<p>Parish Council Chair's Report Ian Greenall apologised for the cancellation of the Annual Meeting in 2020 owing to Covid-19. He said that the pandemic had affected everyone in one way or another and it had certainly made politics at all levels look to new ways of working. Although The PC were unsure of virtual meetings at the start they had become almost part of everyday life. The numbers logging in to the PC meetings have been fractionally more than the number who attended the face to face meetings. However the legislation regarding virtual meetings ends on 7th May so that is why we have brought these meetings forward to tonight.</p> <p>Jo Wilkinson and a group of volunteers had set up a scheme to help residents during the pandemic and Ian thanked them all for the help and support they have provided to our residents.</p> <p>The PC had decided that it needed to share more of the vast quantity of material it received with the residents. The mailing list now has 62 emails covering 55 properties. If residents are not on the list, and would like to be, they need to email the Parish Clerk with their details and approval for the email to be used for PC business. This approval is meet GDPR requirements. The Clerk sends an email most weeks and Ian thanked Sue for the additional work she had undertaken.</p> <p>There had been 31 planning applications since the 2019 annual parish meeting. Of those six are currently pending consideration and Ian informed the meeting which these were.</p>

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6	<p>Planning Applications The six live applications are as follows.</p>
6.1	<p>21/00061/FUL Demolition of existing house, annexe and dutch barn. Erection of replacement dwelling with associated garage and gym/office at Nolands Farm for Mr Connolly. This was comments by 23/02/21. Amendment to the application have been received with a new comment date of 18/05/21.</p>
6.2	<p>21/00631/LBC and 21/00630/FUL for the Installation of a vehicle charging point at The Granary, Stamford Hall Farm for Mr Beaumont. Comments were by 14/04/21.</p>
6.3	<p>21/00704/FUL for the Erection of a two storey rear extension at The Priory for Ms Norman and Mr Munson. Comments were by the 28/04/21.</p>
6.4	<p>21/00982/COUQ for the Proposed change of use of agricultural building into two dwelling houses with associated works at The Barn, Fulready Lane for Mr Hicks and Son. Comments by 07/05/21.</p>
6.5	<p>21/01002/VARY Vary of condition 2 of planning permission 20/00849/FUL (date of decision 14/08/2020) to allow amendments to the approved plans to permit a number of design alterations, including amendments to the layout, materials and reduced scale. (Original description of development: Demolish existing bungalow and erect a replacement dwelling).at The Rowans Kineton Road for College Homes Ltd. Comments by 19/05/21.</p>
7	<p>Parish Council Treasurer's Report Dominic Sant presented the Parish Council's financial position up to 31st March 2021.</p> <p>In the 4th Quarter to 31/03/21 seven payments had been made: CHQ100340 - Stratford District Council - printing residents letter / booklet (69.00) CHQ100341 - HMRC - Employers PAYE (98.00) CHQ100342 - Pillerton Priors Village Hall – Donation (220.00) CHQ100343 - Pillerton Priors Village Hall - Grounds Maintenance (250.00) CHQ100344 - Pillerton PCC - Village magazine donation (40.00) CHQ100345 - Pillerton PCC - Grounds Maintenance (70.00) CHQ100346 - Ettington Community First responders Scheme donation (100.00)</p> <p>He reported the starting bank balance for the period was £17,839.88 and the closing balance £16,991.00</p> <p>Six cheques are waiting to clear and the bank statement dated 29/03/21 shows the balance as £17,769.</p>
7.1	<p>Annual Governance and Accountability Return 2020/21 Part 2</p> <p>Certificate Exemption – AGAR 2020/21 We are going to exempt ourselves from an External audit. We can do this because our total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000</p> <p>We are also able to confirm that:</p> <ul style="list-style-type: none"> • The authority was in existence on 1st April 2017 • In relation to the preceding financial year (2019/20), the external auditor has not: <ul style="list-style-type: none"> • issued a public interest report in respect of the authority or any entity connected with it • made a statutory recommendation to the authority, relating to the authority or any entity connected with it • issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act2014 ("the Act"), and has not withdrawn the notice

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	<ul style="list-style-type: none"> • commenced judicial review proceedings under section 31(1) of the Act • made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration • The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act. <p>By confirming these conditions we can proceed to declare ourselves exempt. Those attending the meeting agreed with the exemption.</p>
7.2	<p>Annual Governance As part of the Annual Governance Accountability Return we need to highlight that there are sound systems of internal control including arrangements for the preparations of the accounting statement. As a Parish Council we need to confirm that to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2021, that the Parish Council had all of the financial arrangements that Dominic read out to the meeting in place.</p> <p>A vote was taken to identify if the residents agreed with the Annual Governance Statement. This was agreed and signed by the Parish Council Chair and Parish Clerk.</p>
7.3	<p>Section 2 – Accounting Statements 2020/21 It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. This will be signed by the Responsible Financial Officer and Parish Council Chair.</p> <p>Residents can view the accounts at any time by arrangement with the Treasurer. A notice will be posted in the village noticeboard and on the parish website advertising when The Annual Governance and Accountability Return be made available for residents inspection for a period of 30 working days.</p>
7.4	<p>End of year accounts An internal Audit had been carried out by Mr John Ingall of the accounts and he confirmed that he was happy with the accounts. Dominic put on record his thanks to John for his help with this.</p> <p>The total income for 2021-21 was £19,304 against £2730 in 2019-20. This income consisted of the Parish Precept £2,738, HMRC VAT refund of £342 and the Findons Field Section 106 money £16,224</p> <p>Total expenditure for 2020-21 was £9,595 against £2,438 in 2019-20. The main differences between the years were the purchase of the speed gates - £5,355, money towards the repair to the Church yard gate £300 and paying for our web hosting to 2024 and the zoom virtual meeting software - £501</p> <p>The year 2020-21 showed a surplus of £9,709 against £292 the previous year. Most of the surplus is ring fenced from the Section 106 money and will be spent on the speed gates installation and outdoor equipment at the village hall.</p> <p>The opening bank balance on 01/04/2020 was £7,282. The latest bank statement shows a balance at 31/03/21 of £16,991.</p>

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8	Village Organisations
8.1	<p>Village Hall – Richard Thompson, Chair of the Village Hall Management Committee reported that Alan Brookes had retired as hall treasurer and Minty Chester has taken on the role. The hall had been used for the scout group between lockdowns but no other activity had taken place. A newwater system and additional lighting from the fire door had been installed to meet the covid requirements to use the hall as a polling station on 6th May. The hall car park had also been hired by a builder while they work on a local project. Residents were encouraged to approach the hall if they required parking for contractors rather than park on the roads and verges withing the village.</p>
8.2	<p>Drop In Club – The clerk had spoken to Hazel Smith who confirmed that the club had been unable to meet during the pandemic.</p>
8.3	<p>Friends of St Mary’s – There was no report received from the Friends.</p>
8.4	<p>Ettington Community First Responder Scheme – Catherine Hewson, Secretary and Trustee ECFRS gave an update on her written report published below.</p> <p>2020 was certainly a challenge for everyone but the pandemic didn’t stop our First Responders. We attended 185 incidents during 2020 and supported the Ambulance service for over 7,000 hours, who supplied our Responders with PPE so they could continue to volunteer safely.</p> <p>Behind the scenes the supporting team launched a new website, updated policies and developed a strategic plan for the scheme. At the beginning of 2020 we replaced our old defibrillators as they were approaching manufacturer recommended end of life.</p> <p>Unfortunately, as a result of COVID all of the events we would normally attend, including training days, had to be postponed or cancelled, but we hope 2021 will give us more opportunities to meet everyone in person.</p> <p>We’re currently Fundraising for a new scheme vehicle, as our current car is old, unreliable and expensive to maintain.</p> <p>There are a number of reasons why the vehicle is an integral part of our team:</p> <ul style="list-style-type: none"> • We have instant, reliable communication with the Ambulance Trusts dispatchers • It allows us to be dispatched to a greater variety and number of incidents, for example Road Traffic Accidents. • We can carry a wide range of medical accessories to incidents including advanced monitoring equipment and spinal boards • It keeps us visible within the communities we cover <p>We are also in the process of recruiting new responders, to expand the Team and improve our coverage in South Warwickshire.</p> <p>Thank you to the Parish Council for the recent donation. We really appreciate your continued support. More information about the Team and our fundraising target can be found on our website and Just Giving pages.</p> <p>Website: www.ettingtoncfr.org.uk Just Giving: https://www.justgiving.com/campaign/ettingtoncfr-roadtorecovery Email us: info@ettingtoncfr.org.uk</p>

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8.5	<p>Pillerton Priors Community Speed Monitoring – Ian Greenall reported that speed watch was suspended during the pandemic. We are currently waiting for the Police to inform us when we are able to start again. We also have volunteers who are waiting to be trained by the Police but they have quite a backlog.</p>
8.6	<p>Pop Up Pub – Jo Wilkinson stated that the pub had met just before the first lockdown but not since. The potential for an outdoor event was suggested.</p>
8.7	<p>Pillerton Scout Group – the written report from Colette Inman, Group Scout Leader, Pillerton Scout Group was read to the meeting.</p> <p>A group of eight adults were given the authority to launch a new Scout group in March 2016. Our aim was to provide Scouting opportunities specifically for those children who live in the villages south of Stratford upon Avon who cannot currently get a place in local Scout groups. Five years later we now have 26 adult leaders and assistants, a full Executive Committee with parent representatives and 42 children between 6 and 14 years of age.</p> <p>On a weekly basis we offer the children a massive selection of activities, not just the traditional Scouting skills. Over the last year however we were unable to meet between March and the end of September due to the Covid crisis. We managed to keep contact going by running some Zoom sessions for the children, though it is difficult to keep a 6 year old engaged for very long on a video call! Scouts and Cubs restarted face to face sessions again in the Autumn term for a few weeks until Warwickshire was put into tier 3 and then we had to stop meeting again.</p> <p>We resumed face to face Scout sessions this week and the younger sections (Cubs and Beavers) will resume after the May half term holiday.</p> <p>Finally, I would like to thank both Pillerton Priors Parish Council and Pillerton Priors Village Hall for their continued support. We actively encourage our supporters to come along and see what we do! We would love to see you at one of our meetings so please feel free to come along – please contact me to check we are around since we are out and about quite a lot!</p>
8.8	<p>Warwickshire County Council – Councillor Izzi Seccombe presented her report.</p> <p>The year has been completely overtaken by COVID19. In response to that WCC has delivered:</p> <ul style="list-style-type: none"> Set up shielding hubs to ensure those most vulnerable had access to the support they needed; this gained national recognition 10,800 contacts with vulnerable people Received over 12,200 calls to the COVID hotline Delivered 3,464 prescription to vulnerable residents Established a robust and reliable route for supply and distribution of 10.7 million pieces of PPE to key workers Worked across the Coventry and Solihull subregion to provide critical capacity Recruited 800 volunteers Provided an exemplar of testing, with static and mobile sites and testing in the workplace Supported the Care Home sector aiding visitors and worker safety Identified of £3 m support funding for Care Homes Expanded the Warwickshire Welfare Scheme to provide Free School Meals throughout the

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	<p>holidays: almost 60,000 food and fuel vouchers issues, nearly 22,000 calls to the welfare scheme; issues nearly 4,500 laptops and dongles Provided information and communication to support the surges and outbreaks and advise residents of the local status Provided a remote library support with 233,434 e/audio/ebook service Supported small businesses with webinar to help navigate their way through the pandemic. Warwickshire has provided grants to support businesses. We are creating a Warwickshire Recover Grant for Businesses to help them as they come out of COVID and help new businesses start up and grow on. Climate Change is part of the recovery programme – we are investing in new cycle ways. £1m grant for Community Groups and Parish Councils for climate change schemes.</p> <p>I have helped to arrange several traffic calming schemes, pavement improvements, bus shelters, pavements widening for wheelchair users. I've support communities on flood schemes and drainage improvements as well as tree planting and rights of way issues. I have supported through grants community groups, providing water for allotments, replacement VAS signs, children's groups and foodbanks.</p> <p>Cllr Seccombe then left the meeting.</p>
8.9	<p>Stratford-on-Avon District Council – Cllr O'Donnell was not able to be present and had not submitted a report.</p>
9	<p>Pillerton Priors Parish Plan – Dave McWhirter informed the meeting that the Parish Plan had been adopted as recommended by the Stratford-on-Avon District Council Cabinet (with the exception of PP6-1) at the Cabinet meeting on Monday, and I have now put the document on our website: List of Adopted Parish Plans Stratford-on-Avon District Council. The Parish Plan (with the exception of PP6-1) is now a material consideration and can be used as a local information source by Council Officers and any developers in the area.</p> <p>We are waiting to hear what amendments need to be made to the Village Design Statement and then a printed copy of the documents will be delivered to each household.</p>
10	<p>Open Forum</p>
10.1	<p>Elections on Thursday 6th May</p> <p>The village hall main room will be the polling station for both Priors and Hersey this year. It is open from 7am until 10pm. You will have two papers. One for the Stour and the Vale Division on Warwickshire County Council and another for the Police and Crime Commissioner for Warwickshire. That paper offers the option for you to vote for your first and second choice candidate. There are four candidates for both elections. Please wear a facemask, unless exempt, and take your own pen or pencil. There will be a one way route through the polling station with the exit being the fire door at the end of the hall. The County Council result should be known by late Friday afternoon and the Police and Crime Commissioner late Monday afternoon.</p> <p>Talking of elections the Parish Councillors terms of office expire in May 2022. We currently have a vacancy for a councillor so if you are interested in joining the team we can co-opt you until next May.</p>
10.2	<p>Facebook Groups – Jo Wilkinson informed the meeting that there are Facebook groups called Pillerton Post Box, Pillerton Buy Sell Swop Wanted and Free along with the Parish Council page.</p>
10.3	<p>Frogs on Walton Lane – It was reported that the pond where the frogs spawn on</p>

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	Walton Lane is silted up and the water does not escape. I was noted that ducks and moorhens eat the spawn so there are less mature frogs seen in the area.
10.4	SAPPO Site 13 Consultation – It was confirmed that to date the PC had received no response or update relating to the consultation with Stratford DC.
10.5	Planning Application at The Rowans – It was noted that amended plans had been received for this site. The PC had received notification but had not discussed them prior to this meeting. Concern was expressed regarding the amended layout and materials compared to the previously approved plans.
11	Meeting Closed at 8:16pm and the 199 th Parish Council meeting commenced.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: