

PILLERTON PRIORS ANNUAL PARISH MEETING 2018

The Pillerton Priors Annual Parish Meeting 2018 was held on Thursday 10th May 2018 at 7.00pm in Pillerton Priors Village Hall.

All Parishioners were welcome to attend

Present: Cllr Ian Greenall (Parish Council Chair)
 Cllr Dave McWhirter
 Cllr Dominic Sant
 Cllr Chris Wilkinson
 Sue Greenall (Parish Clerk)
 Catherine Hewson (Ettington First Responders)
 Cllr Izzi Seccombe OBE (Warwickshire County Council)

Residents: 12 Residents

Item	Item
1	Welcome by the Chair of the Parish Council Ian Greenall welcomed everyone to the meeting. He explained the requirements under General Data Protection Regulations which comes into force in May regarding personal information and invited residents to complete the signing in sheet if they agreed for the Parish Council to hold their details for 12 months should they need to contact them. He stated that the information would be only used for Parish Council business and not be shared outside the Council or sold.
2	Apologies received from Cllr Penny-Anne O'Donnell (Stratford-on-Avon District Council) and 7 residents
3	Approval of Minutes of the Annual Parish Meeting 25th May 2017 The minutes were proposed by Dave McWhirter and seconded by Chris Wilkinson as an accurate record of the meeting. They were then signed by Ian Greenall.
4	Matters Arising from the Annual Parish Meeting 2017
4.1	Neighbourhood Plan The Neighbourhood Plan has not progressed. However a proposed Parish Plan was an agenda item later in the meeting.
5	Parish Council Chair's Report Ian Greenall thanked those attending the meeting. He reported that 12 planning applications had been decided since the 2017 Annual Parish Meeting and there were currently 5 applications to be decided. He advised that all Planning Applications could be viewed on either the Parish or District Council websites so anyone can comment on an application if they chose to. Ian informed the meeting that should the Planning Officer, District Councillor or Parish Council disagree then the application is heard by the Stratford District Council's East Planning Committee. These are public meetings so anyone can attend and recordings of the meetings are available on the District Council's You Tube channel. He said that a lot of work goes on behind the scenes and he thanked the other Parish Councillors for their dedication and the Parish Clerk for keeping them up to date with all the emails. I also thanked Cllr O'Donnell, the District Councillor, and Cllr Seccombe, the County Councillor. Even though both are extremely busy they are always available when

PILLERTON PRIORS ANNUAL PARISH MEETING 2018

	<p>we need their help.</p> <p>Finally he thanked the residents for being the eyes and ears of the village and contacting the Parish Council with concerns of road or footpath damage, dog fouling, planning and similar issues so they could be directed to the appropriate body.</p>
6	<p>Planning Applications</p> <p>The attendees were given a list of the Planning applications since last year's meeting. It showed the 12 applications decided since the meeting last year and also the 5 current applications.</p>
6.1	<p>Discussion took place regarding application 17/03677/REM for the Land in Banbury Road. Ian reported that Cllr O'Donnell had requested a meeting between the Parish Councillor's and the site agent. This had been constructive with amended plans being provided that showed a ribbon development and further drainage updates. The Parish Council had asked the SDC Planning Officer to be satisfied that the proposed drainage plans are suitable and adequate for the site and surroundings. Ian mentioned that a Traffic Management Plan had been requested that ensured that all vehicles and materials were kept on site and not around the village. A resident asked if headlamps from vehicles leaving the site would shine into any of the houses on the opposite side of Banbury Road. the Parish Clerk would contact the Agent to ask the question.</p>
6.2	<p>Discussion took place regarding application 18/01071/COUQ for the building on Walton Lane. Concern was expressed that construction vehicles were using the Walton Lane from the village to travel to the site rather than from the Fosse Way. As the deadline for comments was 17th May the Parish council will request a Traffic Management Plan for vehicles to access the site from the Fosse way as part of its comments to the application. The issue is not helped because the weight limit sign on the lane at the village end has been knocked down. The Parish Clerk will inform County Council highways.</p>
7	<p>Parish Council Treasurer's Report Dominic Sant presented the Parish Council's financial position up to 31st March 2018. The expenditure for 2017/18 was £3318 with income of £6438. This includes a grant of £3155 towards compliance with the Transparency Code to purchase computer hardware and software for the Parish Clerk to ensure the website meets the code's criteria. Overall the Parish Council had 24 transactions (expenditure and income) go through our bank account over 2017/18.</p> <p>Dominic informed the meeting that the HSBC bank who hold the Parish Council's accounts will be known as HSBC UK Bank in the future owing to banking regulation changes.</p>
7.1	<p>He thanked John Ingall for undertaking the audit and John confirmed that he was happy with the financial documentation.</p> <p>He explained the requirements of the Annual Governance and Accountability Return 2017/18 under which the Parish Council could exempt itself from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. This would save the external audit fee of £200.</p>
7.2	<p>He explained the requirements of the Annual Governance and Accountability Return 2017/18 under which the Parish Council could exempt itself from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. To qualify for this the authority has to have a gross income or expenditure below £25,000 for the financial year ended 31st March 2018. This would save the external fee of £200.</p>

PILLERTON PRIORS ANNUAL PARISH MEETING 2018

	<p>A vote was taken and all attending agreed for the Parish Council to apply to be exempt.</p> <p>By signing the Certificate of Exemption the Parish Council are confirming that:</p> <ul style="list-style-type: none"> • The authority has been in existence since before 1st April 2014 • In relation to the preceding financial year (2016/17), the external auditor has not: <ul style="list-style-type: none"> • issued a public interest report in respect of the authority or any entity connected with it • made a statutory recommendation to the authority, relating to the authority or any entity connected with it • issued an advisory notice under paragraph 1(1) of Schedule 8 to the Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice • commenced judicial review proceedings under section 31(1) of the Act • made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration • The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.
7.3	<p>Section 1 - Annual Governance Statement</p> <p>The Statement was agreed and signed by the Parish Council Chair and Parish Clerk.</p>
7.4	<p>Section 2 – Accounting Statements 2017/18</p> <p>It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. This was signed by the Responsible Financial Officer and Parish Council Chair. The accounts will be made available for residents inspection from Monday 4th June until Friday 13th July 2018 on the Parish website or via the Parish Clerk.</p>
8	<p>Village Organisations</p>
8.1	<p>Village Hall – A written report was supplied by Richard Thompson, Chair of the Village Hall Management Committee. The Village Hall AGM is to be held on 14th May.</p>
8.2	<p>Drop In Club – Hazel Smith gave an update on the years activities which included quizzes, wrapping demonstrations, lunches and a sale which raised £164.20 for the Shakespeare Hospice. The club normally meets on the last Monday of the month usually in the Village Hall unless it is an outing. New members are welcome and there are no age restrictions. Each months event is advertised on the noticeboard outside the Old Post Office.</p>
8.3	<p>Friends of St Mary's – There was no report but attendees were informed of the Annual Rogation Walk around Priors on Sunday 13th May starting at the Village Green at 3pm, and finishing at the Village Hall for tea and cakes. Parking will be at the Village Hall. All in the Village are very welcome.</p>
8.1	<p>Ettington Community First Responder Scheme – Catherine Hewson from Ettington First Responders gave a report of the teams work. The group was formed in June 2009 and has attended over 1000 incidents with 132 in the last year. Currently there are 6 active responders and 3 admin support volunteers but they are always looking for new members. Responders are required to follow a training scheme in professional development and are required to be on call for a minimum of 20 hours per month.</p> <p>The Ettington scheme covers such areas as the Pillertons, Loxley, Halford, Kineton, Wellesbourne, Gaydon, Temple Herdwyke and can also be called into Stratford. Call outs depend on the location and severity of an incident but many are for strokes and heart</p>

PILLERTON PRIORS ANNUAL PARISH MEETING 2018

	<p>attacks. While the responder is dealing with an incident the ambulance service is already on call and a handover happens when they arrive with the responder offering assistance if required.</p> <p>The service is funded totally by donations and this needs to cover the car, kit and uniforms.</p>
8.5	<p>Pillerton Priors Community Speed Monitoring – Ian Greenall reported on a meeting of the Speedwatch groups in Warwickshire chaired by The Police and Crime Commissioner. This meeting had raised serious concerns on the viability of the scheme because of the restrictions being placed upon it by the Police. Pillerton does have enough vetted and trained volunteers to continue but more volunteers are always required. Arrangements are underway with the Ettington and Aldermister groups to finalise dates for the loan of the gun in June and July so some sessions can take place. In the two years the scheme was running 825 vehicles were reported for speeding at over 36mph.</p>
8.6	<p>Pop Up Pub – Chris Wilkinson stated that the pub was on-going but numbers are dwindling. The next pub is in June. Rather than monthly it might become bi-monthly to encourage more participation.</p>
8.7	<p>Pillerton Scout Group – There was no report</p>
8.8	<p>Warwickshire County Council – Cllr Seccombe informed the meeting that after the County Council elections in May 2017 the Conservative party held a majority which has not been the case for a number of years. In the 1st year of the 4 year cycle they have 2 clear objectives:</p> <p>Economy - a growing and thriving economy with accompanying skills improvement leading to a good way of life. She reported that the Coventry and Warwickshire LEP is performing well with Warwickshire having the fastest growing economy. However because of its relatively low unemployment rates recruitment is a challenge. Warwickshire is a major employer in the engineering field and the local gaming industry is an international success.</p> <p>Vulnerable People – to look after the most vulnerable in society. There is an aging population but key workers who look after them are finding it increasingly difficult to find suitable accommodation in the area. There is a growing number of homeless with budget plans to provide some measure to support the issue. Currently the County Council have over 700 children on their records who are being looked after. There is a follow on issue when they leave care so the County Council are looking at how they might support the transition. This could include driving lessons and long term foster care. Apprenticeships for those leaving care could be made available and the usual apprentice wage being subsidised to nearer the minimum wage.</p> <p>Cllr Seccombe also mentioned the return of the ladies Cycle Race visiting our area on 15th June as part of their 151km race. It is hoped that the mens race in September might also use the area for a part of its 180km race.</p>
9	<p>Pillerton Priors Parish Plan – Dave McWhirter informed the meeting that since taking advice from the District Council it had been decided to create a Parish Plan rather than the previous Neighbourhood Plan. It was noted that a Parish Plan does not have the legal weight of a Neighbourhood Plan but at least it was something to details how we would like</p>

PILLERTON PRIORS ANNUAL PARISH MEETING 2018

	<p>the village to look in the future.</p> <p>The first part of the Parish Plan was the Housing Needs Survey which was completed on our behalf by the Warwickshire Rural Community Council in January. Dave thanked people for responding to that survey and the Parish Council have adopted the findings of the report.</p> <p>The next stage of the Plan will be another questionnaire. This will be run by the Consultation Team at the District Council. It will ask for information regarding development, realistic wishes and events amongst other things. It will ask for views on speeding, leisure and village facilities. it is hoped to get the questionnaires out in June or July.</p> <p>Dave had attended a training session along with District Councillors to hear what the District Councils view is on development in local service villages such as ours. There is a desire to build more houses and the figure in the adopted Core Strategy of 2000 houses spread across the local service villages before 2030 is now regarded as a minimum, rather than a target, with no maximum figure. Hopefully an adopted Parish plan will help to restrict development in Priors so it is an important piece of work and volunteers are welcome to join the team. If anyone has any historic photos of the village that they are happy for the group to copy and use they would be very useful. There was a large photo of the village in the village hall prior to the fire so we would be grateful if anyone has a copy of that.</p> <p>If everything goes to plan we hope to have the document finished by the end of the year.</p>
10	Open Forum
10.1	Noise - A report was made of excessive noise on Sunday afternoons. Although there is nothing that can be done please be respectful of your neighbours and fellow villagers when undertaking works which might result in noise or smell.
10.2	Speeding – A question had been raised if the stretch of road with a 40mph restriction near the garage could be amended to be part of the 30mph zone. The County Council had responded that as there had only been one reported injury accident then it was not looking to amend the current limits.
10.3	Kineton Road Hedgerow – The hedge between the defibulator and the telephone box has been cut back but requires more work. The Parish Clerk will check with the County Council on ownership and responsibility.
11	Meeting Closed at 8.25pm when the 187 th Parish Council meeting was opened.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: