

PILLERTON PRIORS ANNUAL PARISH ASSEMBLY 2022

The Pillerton Priors Annual Parish Assembly 2022 was held on Wednesday 11th May 2022 at 7:00pm in the Village Hall.

All Parishioners were welcome to attend

Present: Cllr Ian Greenall (Parish Council Chair)
 Cllr Dominic Sant
 Cllr Jo Wilkinson
 Cllr Michael Nevill
 Sue Greenall (Parish Clerk)
 Cllr Izzi Seccombe OBE (Warwickshire County Council) (part meeting)
 Cllr Penny-Anne O'Donnell (Stratford-on-Avon District Council) (part meeting)

Residents: 9 Residents

Item	Item
1	Welcome by the Chair of the Parish Council Ian Greenall welcomed everyone to the meeting and apologized for the acoustics in the hall. He thanked Cllr Seccombe and Cllr O'Donnell for their attendance and stated that the Councillors would be presenting their updates at the start of the meeting as they both needed to leave as they had the Ettington PC AGM after Pillerton. Ian confirmed that most of the items discussed at the Assembly are duplicated on the PC meeting agenda which is held immediately after the assembly so the minutes would be repeated for both meetings.
2	Apologies were received from Cllr Dave McWhirter and one resident.
3	Approval of Minutes of the Annual Parish Assembly 29th April 2021 The minutes were proposed by Jo Wilkinson and seconded by Dominic Sant as an accurate record of the meeting. They were then signed by Ian Greenall.
4	Parish Council Chair's Report Ian Greenall introduced Cllr Michael Nevill who had recently been co-opted to fill the vacancy that the PC had held since the uncontested election in 2019. However there have been no volunteers to take over the Parish Clerk duties from Sue so we might need to look at employing an external Clerk. In her role as Clerk, Sue has continued to send regular emails to residents as well as filling our inboxes with a multitude of correspondence from various agencies. The residents mailing list has 62 emails covering 55 out of the 137 registered properties in the Parish. If residents are not on the list, and would like to be, then email they need to email pillertonpriors@gmail.com with their details and approval for their email address to be saved and used for PC correspondence. This approval is required to meet our GDPR requirements. Ian thanked his fellow councillors for their time and dedication to the role which is not just attending the quarterly meetings but also commenting on planning applications, dealing with issues as they crop up, and much more. May 2023 will see elections for District and Parish Councillors with Pillerton potentially moving from the Ettington Ward to the Tysoe Ward under the Local Government Boundary Commission electoral review. There were 6 live planning applications at last years Assembly. Since then there have been 24 new applications which were shown in the agenda pack. There are 4 currently pending consideration and Ian informed the meeting which these were.
5	Planning Applications The four live applications are as follows.
5.1	22/00030/FUL Changes of use of agricultural building and associated parking area to commercial B1/B8 use at Dickensbury Farm for Mr Goodman. Comments by 23/05/22
5.2	22/00748/VARY Variation of conditions two (approved plans), three (materials), 10 (access), 12 (parking) and 16 (landscaping) of permission 19/00139/FUL (granted

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	<p>27.06.2019) to regularise changes made during construction. Original description of development: erection of a three-bed dwelling house at Banbury Road for Mr Miller. Comments by 05/05/22. The Clerk confirmed that the Planning Officer had confirmed that he had posted the site notice and comments would be allowed until 18/05/2022. Discussion took place regarding this application and Cllr O'Donnell was thanked for arranging the Zoom meeting between the Planning Officers, nearby residents and the PC. It was emphasized that the Planning Officer can only make his decision based on the previously approved plans and the new plans submitted with the VARY application, and not the building that has been constructed. The village felt let down by the District Council in allowing a complete building to be constructed that was not in accordance with the approved planning application and no meaningful enforcement action to stop the process. The PC confirmed that it had submitted an objection to the VARY application and Cllr O'Donnell also objects to the application. Therefore under Stratford DC rules the Planning Officer could either refuse the application under his delegated powers or if he feels it should be granted then the application would be heard by the Planning Committee with the members making the decision.</p>
5.3	<p>22/00834/LBC Installation of two rooflights at Sandpitt House for Mr & Mrs Moore. Comments by 19/05/22</p>
5.4	<p>22/00476/FUL Demolition of farm and light industrial buildings and erection of three new dwellinghouses with associated parking, amenity space, and landscaping in replacement of three dwellinghouses permitted under 21/00982/COUQ and 21/03389/NDAZ at The Barn, Fulready Lane for Hicks Leys Ltd. Comments by 24/05/22</p>
6	<p>Parish Council Treasurer's Report Dominic Sant presented the Parish Council's financial position up to 31st March 2022.</p> <p>In the 4th Quarter to 31/03/2022 16 payments had been made CHQ100353 - Parish Clerk Salary (£433.60) CHQ100354 - Dominic Sant - Expenses for Defib battery (£294.76) Bank Charges 29/11/21 - 28/12/21 (£9.00) CHQ100355 - Zurich Insurance renewal (£257.60) Bank Charges 29/12/21 - 28/01/22 (£11.00) Bank Charges 29/01/21 - 27/02/22 (£8.00) CHQ100356 - Village Hall donation (£220.00) CHQ100357 - Village Hall ground maintenance (£250.00) CHQ100358 - Pillerton PCC - Parish Newsletter (£40.00) CHQ100359 - Pillerton PCC - Churchyard Maintenance (£70.00) CHQ100360 - Ettington Community First Responders donation (£100.00) CHQ100361 - Ian Greenall Expenses (£70.85) CHQ100362 - Dominic Sant - Defib payments (£87.74) CHQ100363 - Ian Greenall Expenses (£106.36) CHQ100364 - HMRC Payroll (£108.40) CHQ100365 - Ian Greenall Expenses (£109.42)</p> <p>He reported the starting bank balance £19,043 and the closing balance £16,866</p> <p>Three cheques are still to clear and the bank statement on 19/04/2022 states cleared balance of £17,436</p> <p>Total income for financial year 2021/2022 was £3,243 which is comparable with the income for 2019/2020 which was £2,730. This was significantly lower than 2019/2020 which was £19,304 when we received £16,000 from the section 106.</p> <p>The total expenditure for 2020/2021 was £3,368. Making a Deficit for the year of £125 2020/2021 there was a surplus of £9,709 and in 2019/2020 a surplus of £292.</p>

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	<p>It is important to note that £10,869 is ring fenced for the Section 106 and this years precept includes additional money in case we need to employ an external Clerk.</p>
6.1	<p>Annual Governance and Accountability Return 2021/22 AGAR</p> <p>Certificate Exemption – AGAR 2021/22 We can do this because our total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000</p> <p>We are also able to confirm that:</p> <ul style="list-style-type: none"> • The authority was in existence on 1st April 2017 • In relation to the preceding financial year (2019/2), the external auditor has not: <ul style="list-style-type: none"> • issued a public interest report in respect of the authority or any entity connected with it • made a statutory recommendation to the authority, relating to the authority or any entity connected with it • issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act2014 ("the Act"), and has not withdrawn the notice • commenced judicial review proceedings under section 31(1) of the Act • made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration • The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act. <p>By confirming these conditions we can proceed to declare ourselves exempt. Those attending the meeting agreed with the exemption.</p>
6.2	<p>Annual Governance As part of the Annual Governance Accountability Return we need to highlight that there are sound systems of internal control including arrangements for the preparations of the accounting statement. As a Parish Council we need to confirm that to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that the Parish Council had all of the financial arrangements that Dominic read out to the meeting in place.</p> <p>A vote was taken to identify if the residents agreed with the Annual Governance Statement. This was agreed and signed by the Parish Council Chair and Parish Clerk.</p>
6.3	<p>Section 2 – Accounting Statements 2021/22 It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. This will be signed by the Responsible Financial Officer and Parish Council Chair.</p> <p>Residents can view the accounts at any time by arrangement with the Treasurer. A notice will be posted in the village noticeboard and on the parish website advertising when The Annual Governance and Accountability Return be made available for residents inspection for a period of 30 working days commencing 13 June and ending 22 July.</p>
6.4	<p>End of year accounts After many years support, John Ingall stepped back from the internal audit and we are very grateful for his years of help with the accounts. The internal audit for 2021/2022 was carried out by Jonathan Roberts and Dominic thanked him for his work. Jonathan confirmed in writing that all the objectives of the internal control were being achieved throughout the financial year to a standard adequate to meet the needs of the Parish Council</p>

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7	Village Organisations
7.1	<p>Village Hall – Richard Thompson, Chair of the Village Hall Management Committee supplied the following written report.</p> <p>The Hall AGM was held on Monday 9th May 2022. This was the first AGM after Covid. Thank you to the Parish Council for your financial gift.</p> <p>We are in the process of fitting a new ceiling to help with the acoustics in the large hall. We are also fitting new halogen heaters to replace the old fan heaters that are not reliable. These two items have been part funded by The Lottery and Warwickshire County Council grants. More work is anticipated during the year.</p> <p>We hope to see you at the Party in the Park to mark The Queen’s Jubilee on 4th June in the hall grounds. Tickets are available from Hall Committee Members or Pillerton Garage.</p>
7.2	<p>Friends of St Mary’s – Peter Waters gave a report to the meeting. He explained that the Friends had been set up a number of years ago to raise funds for the church and its upkeep. This has included work on the clock and bells costing around £8,000. Currently movement of the buttress of the West Door is being investigated as this might need repairs.</p> <p>The August Church Teas went ahead but the Quiz Night was cancelled due to Covid. Although they have around £5,000 in reserve there was a deficit of £2,000 last year. The Church Fete is scheduled for 9th July which generates around £3,000 for the funds. The teas will be served again in August which are attended by local residents and visitors and raises around £1,300. There will also be a Jubilee Celebration Service on the Sunday of Jubilee weekend.</p> <p>The friends are always looking for new volunteers to help with the fundraising and events as well as bell ringers.</p>
7.3	<p>Ettington Community First Responder Scheme – Catherine Hewson, Secretary and Trustee ECFRS gave an update on her written report published below.</p> <p><u>Background:</u> Our charity provides emergency medical care for the small, rural communities in South Warwickshire where they could wait an extended period of time for an ambulance to arrive. Our first responders give their time and skills to save lives and reduce suffering. We are integrated within the West Midlands Ambulance Service University NHS Trust (WMAS), who provide us with the required training, professional standards, integrated emergency operations centre dispatch, a management structure and regional forums. Once a 999 call is received and triaged by the Emergency Operations Centre whomever from our team is booked on duty and within the allocated response area, will book mobile and attend the scene to provide care and treatment in lieu of an ambulance arriving.</p>

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The team consists of Community First Responders and non-responders (Trustees, Secretary, Treasurer, Chair). Drawn from all walks of life, supporting the Team in their spare time. Operationally we cover nearly 60 villages in South Warwickshire, with our responders currently based in Kineton, Wellesbourne, Combrook and Long Marston. We are all volunteers who give our time to respond to callouts, train and fundraise free-of-charge.

We do not receive any central or NHS funding. All the equipment necessary for our team to operate is purchased through fundraising, funds earned by providing to aid cover for Events, and good will gestures.

It costs around £1,350 to equip a new CFR. This includes a Defibrillator, clothing and PPE, response bag and observation equipment to name the main items.

Summary of activities of the Team over the past couple of years:

2020:

We purchased new defibrillators as our existing ones were approaching manufacturers end of life

In March COVID hit! Our responders, like the rest of the UK, began working from home/furloughed, so they agreed to provide additional hours in support of ambulance services. Both logging on-call and CFRs trained to support Patient Transport Services, transporting patients via ambulance to hospital appointments. A couple of our responders are still supporting this service.

Our Existing scheme vehicle was getting old and becoming unreliable and expensive to maintain, so throughout 2020 we were pushing fundraising efforts for a replacement scheme vehicle. However, this proved challenging as we weren't able to be as visible with lockdown restrictions. We were also unable to provide training and event support, which is usually our main source of income. We received many generous donations to our Just giving page.

Of note, Pillerton Scouts donated just shy of £1400 from Monty's Miles. The Scouts walked over 2 million steps during the first lockdown in an effort to replicate the distance covered by local explorer Mark Wood during his North South solo expedition across Antarctica.

In 2020 we had a Team of 4 CFRs

Total hours on-call: around 9000

Emergency 999 calls attended: 207

2021:

COVID continued but some of the team returned to more normal professional working but continued to support PTS when available.

WMAS Recruitment reopened so 2 new CFRs joined the team.

We purchased our new scheme vehicle. Our old vehicle went to Ukraine to support volunteer medical teams.

2021 - Team of 6 CFRs

Total hours on-call: >4500

Emergency 999 calls attended: 47

2022 so far.....

WMAS have handed over responsibility of looking after Community defibrillators, so we will support the villages that have them installed with advice, training and maintenance

Our calendars are filling up with Events first aid cover, which is a great source of funds

We're expecting to recruit 2-3 more new responders

Non-responders vacancies: events coordinator and fundraising coordinator.

January through March:

Total hours on-call: around >900

Emergency 999 calls attended: 17

Website: www.ettingtoncfr.org.uk

Just Giving: <https://www.justgiving.com/campaign/ettingtoncfr-roadtorecovery>

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	Email us: info@ettingtoncfr.org.uk
7.4	Pillerton Priors Community Speed Monitoring – Ian Greenall reported that speed watch has not restarted since the pandemic but it hopes to in the summer.
7.5	Pop Up Pub – Jo Wilkinson stated that the pub had been open once since lockdown. That was successful with around 25 people attending. More dates are being organised which will be advertised on social media.
7.6	<p>Pillerton Scout Group – Amy Aggiss the Group Scout Leader reported on the scout group activities. The group was set up 6 years ago and includes Beavers for 6 to 8 year olds, Cubs for 8 to 10.5 year olds and Scouts for 10.5 to 14 year olds. Unfortunately the Beavers are not running at present because of a lack of volunteer leaders.</p> <p>Group activities are geared towards gaining badges. Even during the pandemic they have continued holding virtual meetings until they were able to meet again in person. Activities have included cycle rides, paddle boarding, climbing wall, cooking and camp fires. During lockdown the pack recorded steps to match the length of Ettington explorer Mark Wood’s expedition and raise funds.</p> <p>Three scouts have managed to obtain their gold award.</p> <p>The are looking forward to the County Camp that is being held at Ragley Hall.</p> <p>The group is short on volunteer help and would welcome new volunteers.</p>
7.7	<p>Warwickshire County Council – Councillor Izzi Seccombe presented her report. The tips were continuing with the booking system and limited opening as although the system had caused some issues a survey had shown that most preferred the current method. Shipston is not open on Saturdays and Wellesbourne is open Saturday, Sunday and Monday.</p> <p>The County Council elections held in May 2021 under covid regulations had been carried out safely. The Conservatives had increased their majority with 42 councillors against 6 Labour, 5 Liberal, 3 Green and 1 Independent</p> <p>WCC has continued to build strong relationships with external partners such as Public Health although some county residents have reported issues regarding access to GP surgeries. It has been a difficult time for social care who have found difficulties recruiting social workers. This is likely to get worse when care packages for all have to be identified.</p> <p>During the pandemic WCC had provided laptops for schools to pass to children who were unable to access online learning. This also included dongles to allow internet access where required. The County Council had also subsidised free school meals and introduced a welfare support scheme to help those in need.</p> <p>Many town centre businesses have suffered during the pandemic so WCC have used its borrowing capacity to borrow £140m over 5 years to set up the Warwickshire Recovery and Investment Fund. However the economy in Warwickshire had not been impacted as much as expected and had actually seen some growth.</p> <p>Other new initiatives include a Green Shoots Fund for climate change projects which has given out £800k so far from its £1m available.</p> <p>There has also been a Ukraine on-line community support group set up to help with integration and problems. An online meeting had 160 attendees who heard how SDC are tasked with vetting the properties that have been offered to Ukraine citizens while WCC will vet the host family.</p>

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	<p>A question asked if Shipston Neighbourhood Police could provide more information regarding their successes as other teams such as Wellesbourne, Alcester and Stratford promote their work to their communities.</p> <p>Another question was regarding the number 75 bus from Stratford that turns right at the Ettington crossroads and goes down the Fosse Way to Shipston. Could this route be amended to use the Halford Road in Pillerton and then our residents would be able to use it to get to Shipston and Banbury or Stratford.</p>
7.8	<p>Stratford-on-Avon District Council – Cllr O'Donnell reported that SDC had remained open throughout the pandemic with Elizabeth House only being closed to the public when following Government rules. She said that the staff had been working hard to issue covid grants and food parcels amongst other additional duties. Currently they are issuing the £150 energy rebates and Cllr O'Donnell asked people not to give their bank details to anyone that might phone as there are known scams pretending to be from the Council. SDC are now looking to return to normal working with staff working a hybrid system of office and home working. Elizabeth House is currently open to the public from 9am until 2pm, Monday to Friday.</p> <p>The proposed merger between Stratford and Warwick Councils has ended as Stratford identified concerns regarding Warwick's level of borrowing and cultural differences. The Overview and Scrutiny Committee are looking at why it took so long to identify these issues. There will still be some joined up working regarding climate change, the new waste contract that starts in August and the joint local plan.</p> <p>Discussion took place regarding the Banbury Road planning application and concern was expressed that the planning officers do not appear to visit the sites and certainly not from nearby properties. It was also confirmed that Building Regulations could be undertaken by a private company and not necessarily the District Council.</p> <p>It was questioned why the Council Tax had increased even though the green waste was now a paid for service. The council had received over £1m in subscriptions that it had classed as income and that sum had helped balance the accounts of the council. In August the new 123+ waste service will begin where the new food caddy, that are currently being delivered to households, will be emptied every week, the blue recycling bin, along with green bin if subscribed, will be every two weeks, and the black bin will be every three weeks. Leaflets and calendars explaining the service will be available soon.</p>
8	Open Forum
8.1	<p>Queens Baton Relay Those who saw The One Show will have heard that the Queens Baton Relay for the Birmingham Commonwealth Games will be coming through Stratford on 22nd July. More information will be available nearer the day.</p>
8.2	<p>49 Club This is the competition that is based on the lottery results. There are currently numbers available if residents wish to join in and raise funds for the village hall. It costs £1 per ball, per week and this can be paid every six months or as an annual payment.</p>
9	Meeting Closed at 8.50pm and the 203 rd Parish Council meeting commenced.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: 24th May 2023