

PILLERTON PRIORS PARISH COUNCIL

The 196th Meeting of the Pillerton Priors Parish Council was held virtually on Thursday 16th July 2020 commencing 7.30pm via Zoom meeting ID 302 308 0366

All Parishioners were welcome to log in.

Present: Cllr Ian Greenall (Chair)
Cllr Dave McWhirter (Vice-Chair)
Cllr Dominic Sant (Treasurer)
Cllr Jo Wilkinson
Sue Greenall (Parish Clerk)

Cllr Penny-Anne O'Donnell (Stratford-on-Avon District Council),

Residents 10 Residents were logged in

Number	Item
1	Chairman's welcome After some technical difficulties Ian Greenall welcomed everyone to the virtual meeting.
2	Apologies Cllr Izzi Seccombe OBE (Warwickshire County Council)
3	Minutes of the 195th Parish Council Meeting held on 11th June 2020 The draft minutes were shown on a shared screen and they had previously been available on the Parish Council website. They were approved as an accurate record of the meeting and signed by Ian Greenall.
4	Matters Arising No additional items to those on the agenda.
5	<p>Findons Field Section 106 Money</p> <p>Ian Greenall reported that after various communications between the Legal section at Stratford District Council and the Parish Clerk the original Section 106 funds had been reallocated. The changes had been confirmed as being in compliance with the Community Infrastructure Levy Regulations 2010 and the the legal document has been received and signed by the Chairman on behalf Parish Council. The Parish Council have since received the Section 106 monies allocated to two project areas: Contribution A: the sum of £10,500.00 for speed reduction and road safety initiatives. Contribution B: the sum of £5,724.28 for play equipment and community enhancement These funds have to be spent before 29th September 2024.</p> <p>Dave McWhirter informed the meeting of various discussions for the Contribution A monies between Glasdons and WCC highways relating to the potential for gates as visual deterrents when entering the speed limits into Priors. Subject to the plans and road safety audit being approved it was proposed to have four pairs of gates.</p> <ul style="list-style-type: none"> • Two 960mm wide x 1.3 metre visible height, with three horizontal slats and a diagonal crossbar at the 40mph sign on the A422 at the Ettington end of the village • Two 2 metre wide x 1.3 metre visible height, with three horizontal slats and a diagonal crossbar at the 30mph sign on the A422 at the Ettington end of the village • Two 2 metre wide x 1.3 metre visible height, with three horizontal slats and a diagonal crossbar at the 30mph sign on the A422 at the Banbury end of the village • Two 960mm wide x 1.3 metre visible height, with three horizontal slats and a diagonal crossbar at the 30mph sign on the Kineton Road

PILLERTON PRIORS PARISH COUNCIL

	<p>To allow these gates to be fitted there would need to be some hedge cutting at some of the locations. The total cost of these proposals including approvals, supply and fitting was estimated to be £12,454.60. This would require an additional £1,954.60 to the Section 106 money. There would be ongoing maintenance to keep the signs clean and the hedges trimmed. It was hoped that flower planters might be added in the future.</p> <p>Various questions were raised regarding the scheme.</p> <ul style="list-style-type: none"> • Will the introduction of gates reduce speed? It was reported that there had been a report published that in other areas the introduction of gates had shown a reduction as they gave the impression you are entering a community. • Had the Police speed reduction van been in the layby recently? No • Whose responsibility would it be if a motorist collides with any of the barriers? It is presumed that should the motorist be known then a claim against their insurance could be made for any damage. • Who would be responsible for clearing up any damage to the gates? This needs to be clarified. • Are the prices excluding VAT? Yes the gates would be subject to VAT that would be claimed back, but there is no VAT payable on the County Council works. <p>The Contribution B money for play equipment and community enhancement would be discussed by the Village Hall Management Committee. Their proposals would need to be purchased by the Parish Council on their behalf.</p> <p>Regarding the additional funds required for the scheme, Dominic Sant explained that £200 had been included in the Parish Precept towards speed reduction and the additional funds were available from money remaining from the Transparency Fund.</p>
6	<p>Treasurer's Report Dominic Sant shared the financial reports to 15th July 2020. He confirmed that the Section 106 funds had been received. The accounts showed a current balance of £24,341.07. He continued to explain the forecast for the financial year. It is anticipated the accounts will show a credit of around £3,700 at 31st March 2021.</p> <p>Dominic reported he had looked at changing the Parish Council bank from HSBC to Unity Trust to enable online banking. Unity Trust is used by many other Councils and Unions and has systems to prevent fraud. However there would be a charge of £6 per month so it was decided not to proceed at the current time.</p> <p>At the last meeting it had been agreed to give a donation of £300 towards the replacement gate at the Priors churchyard. This had been received by the PCC and at the suggestion of the Parish Council an invitation for local donations had been made via social media. Half of the total cost of the project has now been received but it has been found that the PCC have to gain permission to replace the gates with a like for like product.</p>
7	<p>Planning Application updates on live applications at the last meeting. Ian Greenall reported on the following applications.</p>
7.1	<p>20/00167/LBC Replacement of 4 no external doors at Cadbold Farmhouse for Mrs Weaver. Comments were by 25/03/2020</p>
7.2	<p>20/00909/FUL Replacement dwelling and new outbuilding including the creation of a new vehicular access with walls and gates (revision to application 19/02636/FUL) at The Spinney, Banbury Road for Mr & Mrs Jenkins. Comments were by 19/05/2020.</p>
7.3	<p>20/00849/FUL Demolish existing bungalow and erect a replacement dwelling at The Rowans, Kineton Road for Mr Ivin. Comments were by 05/06/2020.</p>
8	<p>Planning Applications received since the last meeting</p>

PILLERTON PRIORS PARISH COUNCIL

8.1	20//01337/FUL Ground floor side extension, loft conversion, garage conversion and rear roof replacement at Oberon, Banbury Road for Mr Williams. Comments were by 10 th July.
9	<p>Warwickshire County Council update Cllr Seccombe supplied a report from the County Council that was shared with the meeting.</p> <p>The County Council is increasingly opening the services which have been shut through the last few months. Libraries in each District are either open or in the case of Stratford will be open on Monday. The Registration service is also emerging. There has been the ability to register deaths online during all the period of lock down, however we have not been able to do birth registrations and have a large backlog - in the past few months 1500 children have been born and await registration! This will take time to get through.</p> <p>Warwickshire CC have been awarded Beacon status as a Test and Trace pilot. We are learning each day from the challenges of the virus. Throughout the county a few small pockets of outbreak have occurred - we had to shut down a car parts warehouse in N. Warwickshire 2 weeks ago as 8 people tested positive. Five of those travelled daily in a car to work from Leicester. The work is however going well and information sharing from Public Health England to us is now as we wanted it to be.</p> <p>We are operating 4 Recovery Work themes which are now beginning to finalise their efforts. They are around Organisational working - and we may see a changed way of working in the future as staff would like a mixed model of home/office work base.</p> <p>Community and Volunteers - We are keen to build on the volunteers and communities that have helped through the pandemic. We need to value and reflect on their ability to shape and lead. This will in many cases be Towns and Parish Councils where they want to take on more.</p> <p>Health and Social Care - we have worked very closely with Health colleagues over this period and they have really valued the support provided. It gives us the basis of developing some strong partnerships for the future. We also want to look as those groups of our society who have suffered badly and see how we can reduce risk in the future.</p> <p>Place, Economy and Climate change - this is to rebuild our economy / skills and wherever possible retain jobs and when not help to get people back into employment and to elp businesses to survive, thrive or start up. We want this to be done with an eye to a greener and cleaner future.</p>
10	<p>Stratford-on-Avon District Council update Cllr O'Donnell has been providing the Parish Council with a weekly update. She reported that all SDC leisure centres would be re-opening on the 18th July with swimming pools being available in August. Public toilets have also been re-opened.</p> <p>The SDC headquarters at Elizabeth House in Stratford is open for visitors between 10am and 2pm, Monday to Friday. Visitors would be required to wear masks and follow social distancing guidelines.</p> <p>Discretionary Business Rates payments had been made of between £1,000 and £10,000. Currently SDC have paid out £32.93 million to 2,600 businesses on behalf of the Government.</p>

PILLERTON PRIORS PARISH COUNCIL

	<p>Since lockdown reports had shown an increase in anti-social behaviour. Actions to avoid this include the overnight locking of the Fishermans Car Park on Warwick Road in Stratford.</p> <p>The District Council had been holding virtual meetings on Microsoft Teams. Planning meetings had been lengthy with Parish Councils and applicants having to phone-in with their representations. There is a backlog of 40 applications that need to be heard by Committee. The full Council had adopted the Supplementary Planning Document regarding Climate Change so this would now be taken into consideration when making decisions.</p>
11	<p>Pillerton Priors Parish Plan</p> <p>Dave McWhirter reported that the Parish Plan that was submitted in February had been returned requesting additional information. The Parish Plan Team have looked at the comments and will look at submitting an amended version before the end of July. The document has made some of the concessions as requested by SDC Policy Team but some of the issues are regarded as important to the village so we hope to keep them. The Village Design Statement and Action Plan that support the Parish Plan were both well received. The documents need to be approved by full SDC council before they are adopted. When they have been approved the Parish Council will print and deliver a copy to every household as well as the documents being available on the Parish website.</p>
12	<p>Any other Business</p>
12.1	<p>SS11 Footpath (between Dayrhouse and Fairfields) has been reported to the rights of way team at WCC as it is overgrown and virtually impassable.</p>
12.2	<p>There was a report of vehicles being left parked for a couple of weeks near the junction of the Kineton Road and Walton Lane. As they were not obstructing the junction or access to any property then there is little the Parish Council can do.</p>
12.3	<p>A question was asked about concerns over employment because of the Covid-19 pandemic. In response there was nothing known about the potential implications as the scaling down of the Government's Furlough job retention scheme could cause more employees to be made redundant or companies to cease trading. It was noted that some companies had expanded during the pandemic while others had diversified to meet demands.</p>
13	<p>Date and Time of Next Meetings</p> <ol style="list-style-type: none"> 1. 197th Parish Council Meeting at 7.30pm on Thursday 15th October 2020. A decision on either a virtual or public meeting will be made nearer the date. 2. 198th Parish Council Meeting at 7.30pm on a date to be confirmed in January 2021 3. 199th Parish Council Meeting at 7.30pm on a date to be confirmed in May 2021
14	<p>The Meeting was closed at 8.35pm and Ian Greenall thanked all for their attendance.</p>

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed:

PILLERTON PRIORS PARISH COUNCIL

TREASURER'S REPORT AT 15 JULY 2020

		General £	Parish Plan £	Transparency Fund £	Section 106 Fund £	VAT £	Total £
31/03/2020	Balance brought forward	3,121.48	1,890.25	2,612.06	0.00	(341.34)	7,282.45
Income							
27/04/2020	Stratford-on-Avon District Council - Precept 1 of 2	1,369.00					1,369.00
22/06/2020	HMRC VAT reimbursement					341.34	341.34
30/06/2020	Stratford-on-Avon District Council -Section 106				16,224.28		16,224.28
Expenses							
01/06/2020	CHQ100329 - CPRE Membership	(36.00)					(36.00)
01/06/2020	CHQ100330 - WALC Membership	(148.00)					(148.00)
16/06/2020	CHQ100331 - ST Mary's PCC - donation for Pillerton graveyard gate	(300.00)					(300.00)
13/07/2020	CHQ100332 - Parish Clerk Salary	(392.00)					(392.00)
13/07/2020	CHQ100333 - HMRC PAYE payment	(98.00)					(98.00)
15/07/2020	Balance carried forward	<u>3,516.48</u>	<u>1,890.25</u>	<u>2,612.06</u>	<u>16,224.28</u>	<u>0.00</u>	<u>24,243.07</u>
Represented by: TO CLEAR ACCOUNT							
13/07/2020	CHQ100333 - HMRC PAYE payment	98.00					98.00

PILLERTON PRIORS PARISH COUNCIL
TREASURER'S REPORT AT 15 JULY 2020

	General £	Parish Plan £	Transparency Fund £	Section 106 Fund £	VAT £	Total £
15/07/2020 Balance brought forward	3,516.48	1,890.25	2,612.06	16,224.28	0.00	24,243.07
Expected income						
Stratford DC - precept and council tax reduction grant	1,369.00					1,369.00
Expected expenses						
Parish Clerk Fees incl. PAYE	-490					(490.00)
WALC Subscription						
CPRE - membership						
Councillor Training	-100					(100.00)
Election costs						
Poppy Appeal donation	-25					(25.00)
Parish council expenses	-100					(100.00)
Village hall donation	-220					(220.00)
Grass and hedge cutting	-250					(250.00)
Church magazine donation	-40					(40.00)
Insurance	-270					(270.00)
Ettington CFR donation	-100					(100.00)
Churchyard mowing	-70					(70.00)
Website hosting / software updates	-50					(50.00)
Speeding Initiative						
Speed Reduction Initiative						
CPR Training	-50					(50.00)
Neighbourhood Plan						
Donation to Charities supporting villagers	-75					(75.00)
Defib	-60					(60.00)
Parish Plan		-1000				(1,000.00)
Parish Leaflet			-250			(250.00)
Legal costs Section 106	-500					(500.00)
Speed Gates	-200		-1800	(10,500.00)		(12,500.00)
Play equipment				(5,724.28)		(5,724.28)
31/03/2021 Expected balance	<u>2,285.48</u>	<u>890.25</u>	<u>562.06</u>	<u>0.00</u>	<u>0.00</u>	<u>3,737.79</u>