

PILLERTON PRIORS PARISH COUNCIL

The 195th Meeting of the Pillerton Priors Parish Council was held virtually on Thursday 11th June 2020 commencing 7.30pm via Zoom meeting ID 873 7172 4555

All Parishioners were welcome to log in.

Present: Cllr Ian Greenall (Chair)
Cllr Dave McWhirter (Vice-Chair)
Cllr Dominic Sant (Treasurer)
Cllr Jo Wilkinson
Sue Greenall (Parish Clerk)

Cllr Izzi Seccombe OBE (Warwickshire County Council)

Residents 5 Residents were logged in

Number	Item
1	Chairman's welcome Ian Greenall welcomed everyone to the virtual meeting. He asked for people to mute their microphones when not speaking and to use the chat window to ask to speak or make comment. Remember the chat window is visible to all.
2	Apologies Cllr Penny-Anne O'Donnell (Stratford-on-Avon District Council), 1 resident
3	Minutes of the 194th Parish Council Meeting held on 16th January 2020 Were approved and signed by Ian Greenall.
4	Matters Arising
4.1	Findons Field Section 106 Money The Clerk has had various communications with the Legal Department at SDC who are drawing up the legal agreement to release the funds to the Parish Council. The proposals to amend the original agreement were agreed by WCC, SDC and Deeley Homes.
5	Treasurer's Report Dominic Sant shared the financial reports to 31 March 2020 on his screen. He reported a balance of £7,282.45 once the six outstanding cheques are cleared. He is expecting a VAT reclaim from HMRC which had not been received to date.
6	Parish Council Audit 2019 – 2020. Dominic Sant explained the audit process. He thanked John Ingall for undertaking an audit and John confirmed he was happy with the accounts as submitted. The PC will apply for an exemption from external audit as its income and expenditure is below £25,000. The cost of an external audit would be £200. It was agreed to apply for the exemption before the deadline of 31 st July 2020. The meeting were shown the Fixed Assets Register amounting to £1830.40, the Statement of Internal Controls, The Review of the System of Internal Controls and the Review of the Effectiveness of Internal Audit.
6.1	Section 1 - Annual Governance Statement As part of the audit process there are certain documents that need to be approved and minuted. After explaining the requirements of the Council and Audit Regulations. The Annual Governance Statement was agreed and will be signed by the Parish Council Chair and Parish Clerk.

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6.2	<p>Section 2 – Accounting Statements 2019/20</p> <p>It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. This will be signed by the Treasurer (Responsible Financial Officer) and Parish Council Chair. The accounts will be made available for residents inspection from the 1st September 2020 for a period of 30 working days on the Parish Council website or via the Parish Clerk.</p>
7	<p>Planning Application updates on live applications at the last meeting. Ian Greenall reported on the following applications.</p>
7.1	<p>19/02760/REM Reserved matters from outline application 17/02058/OUT at Southfields, Kineton Road for Mr Wreford of Appletree Developments. The PC had commented on the size and layout within the plot. Approval of Reserved Matters 28/02/2020</p>
7.2	<p>19/03380/VARY Variation of condition one of application 19/01410/COUQ at Nolands Farm for Mr & Mrs Connolly. Variation Permitted with Conditions 31/01/2020</p>
8	<p>Planning Applications received since the last meeting</p>
8.1	<p>19/03433/LDE is an application for a certificate of lawful development and not a formal planning application for Cottage 2 at Nolands Farm for Mr & Mrs Connolly. Permitted 10/03/2020.</p>
8.2	<p>19/03462/LDE is an application for a certificate of lawful development and not a formal planning application for the Cottage at Nolands Farm for Mr & Mrs Connolly. Permitted 10/03/2020.</p>
8.3	<p>20/00374/FUL Construction of a new dwelling, detached outbuilding and associated works at Land Off Priory Lane for Ms Rickards. Permission with conditions 29/05/2020</p>
8.4	<p>20/00272/LDP Single storey side extensions, single storey rear extension and erection of outbuildings at The Rowans, Kineton Road for Mr Ivin. Proposed Lawful Development Permitted 25/02/2020</p>
8.5	<p>20/00167/LBC Replacement of 4 no external doors at Cadbold Farmhouse for Mrs Weaver. Comments were by 25/03/2020</p>
8.6	<p>20/00856/FUL Single storey extension to the front at The Green Bungalow Banbury Road for Mr Clee. Permission with conditions 15/05/2020</p>
8.7	<p>20/00909/FUL Replacement dwelling and new outbuilding including the creation of a new vehicular access with walls and gates (revision to application 19/02636/FUL) at The Spinney, Banbury Road for Mr & Mrs Jenkins. Comments were by 19/05/2020.</p>
8.8	<p>20/00849/FUL Demolish existing bungalow and erect a replacement dwelling at The Rowans, Kineton Road for Mr Ivin. Comments were by 05/06/2020.</p>

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9	<p>Warwickshire County Council update Cllr Seccombe gave a report about how the County Council are responding to the Covid-19 pandemic. 90% of Warwickshire schools had opened for Reception, Year 1 and Year 6 with about 20% of the pupils attending. Very few schools had actually closed as they had remained open for vulnerable and key worker children. However the Government have now said that schools will not open until September. Cllr Seccombe informed the meeting that the lack of structure for some children has started to cause problems of anti-social behaviour and dangerous situations.</p> <p>She reported how the Government have asked Councils to open up the shopping areas with Stratford being the first one in the County commencing 15th June. This will involve emergency measures and the temporary adjustments to the highways and footpaths will be monitored and adjusted as necessary.</p> <p>Officers are currently working up a plan to open the Waste Site at Shipston. This follows the very successful booking system that has seen almost no queues to access the main sites. It is possible to find spaces at Kenilworth now but more planning is needed for Stratford and Leamington. Wellesbourne is proving difficult to open due to its proximity to the main road and to the Sainsbury's opposite. Southam also is very difficult as it is accessed on a sharp bend. Shipston will be opening from the 15th June using a telephone pre booking system.</p> <p>Grants to Businesses have been delivered by District and County Councils have been well received and now business placements are beginning to open.</p> <p>The Local Resilience Forum covering Warwickshire, Coventry and Solihull has helped WCC to apply and be selected as one of the 11 Beacon Councils to pilot the Test and Trace system. They have been awarded £2.1 million to run the project but they do not know how much this will cost. This will mean if someone is symptomatic with Covid-19 will phone the helpline and arrange a test. If positive the tracers will ask you to isolate for 14 days and supply a list of people who you have been in contact with. The Tracers will then contact these people to ask them to isolate for 14 days. Cllr Seccombe acknowledged the way the County, District and Local Councils have worked together.</p> <p>She responded to questions from residents about their concerns of the way the schools have been handled by the Government. She gave examples where children have been injured because of the lack of structure to their lives. She emphasized that not all of the reports that are on the news are relevant to Warwickshire. WCC are looking at putting on summer schools to help children through the lockdown and a Government announcement is expected in the next week. These could possibly be held in halls with appropriate volunteers if allowed.</p>
10	<p>Stratford-on-Avon District Council update</p> <p>Cllr O'Donnell has been providing the Parish Council with a weekly update which covered similar issues to the County Council update.</p>

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11	<p>Pillerton Priors Parish Plan</p> <p>Dave McWhirter reported that the Parish Plan that was submitted in February was returned requesting additional information. Neil Goodwin has written a Village Design Statement and other questions have been responded to. We are now ready to resubmit the Plan and hope to persuade the District Council that the information and Guiding Principles are what the residents want in their document. Dave informed the meeting of the meetings that had been held with WCC and their suppliers regarding speed gates that were due to be purchased with the money from the Section 106 money due from the Findon Fields development. These quotes are time limited so may need to be requoted. The Clerk will contact the Legal Department at SDC to ask them to expedite the matter.</p>
12	<p>Any other Business</p>
12.1	<p>Assistance for Residents – Jo Wilkinson spoke about the notes that had been given to all residents giving them the number of one of the 10 local volunteers who are happy to help a resident if they are feeling overwhelmed or require assistance. There is an email and facebook group.</p>
12.2	<p>Priors Churchyard Gate – Request for funding for replacement of the gate at the rear of the churchyard at Priors from Pillerton Parochial Church Council. They have received a quote for £1127.60. A private donation of £300 has been made leaving a balance of £827.60. We would not be allowed to use the Section 106 money, even if it had been received, as the agreement states what the money will be used for. Previously the PCC had applied for grants for similar projects. Cllr Seccombe stated that her County Councillor grant fund was still available for applications. After discussion it was agreed that we could match the private donation of £300. It was also felt that individuals might like to make personal donations towards the project. This would be advertised on our social media sites and Dominic Sant would discuss the project with James Kerr.</p>
12.3	<p>An Investigation into How Safe My Local Area is - Lauren Rose a local resident had sent questionnaires to some houses in the village as part of a school project. Using those responses and Police data she had produced her final report that she shared with the PC. Her results picked up many of the issues included in the Parish Plan.</p>
12.4	<p>High Fences and Gates – A resident was concerned about the number of gates and fences that were being erected in Priors. If a fence is below 2 metres in height, and does not obstruct the highway visibility then it is allowed. It was reported that the new fence on the building plot next to Southfields made it unsafe for people crossing even though it is not 2 metres high. The Clerk will contact WCC Highways for their thoughts.</p>
12.5	<p>Pillerton Scoop Magazine – A resident asked how to be included in the distribution of the Scoop Magazine. The latest magazine was not produced but the Clerk will send an electronic copy and the email link.</p>
12.6	<p>Future Planning Application – Application will be submitted in due course for a replacement dwelling</p>
12.7	<p>Speed Warning Signs – It was reported that the flashing speeding signs are not working at either end of the village. Cllr Seccombe reported that she had written many times regarding this. Highways are not using these signs any more and do not want the ongoing maintenance cost. Cllr Seccombe has a Highway Maintenance Grant that she proposed could be suggested to highways as a source of funds.</p>

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13	Date and Time of Next Meetings <ol style="list-style-type: none">1. 196th Parish Council Meeting at 7.30pm on Thursday 16th July 2020 virtual on Zoom2. 197th Parish Council Meeting at 7.30pm on Thursday 15th October 20203. 198th Parish Council Meeting at 7.30pm on a date to be confirmed in January 20214. 199th Parish Council Meeting at 7.30pm on a date to be confirmed in May 2021
14	The Meeting was closed at 8.51pm and Ian Greenall thanked all for their attendance and requested feedback on the virtual meeting.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: