

PILLERTON PRIORS PARISH COUNCIL

The 187th Annual Meeting of the Pillerton Priors Parish Council was held on Thursday 10th May 2018 at 8.25pm in Pillerton Priors Village Hall.

All Parishioners were welcome to attend.

Present: Cllr Ian Greenall
Cllr Dave McWhirter
Cllr Dominic Sant
Cllr Chris Wilkinson
Sue Greenall (Parish Clerk)

Residents 11 Residents were present

Number	Item
1	Parish Clerk's welcome Sue Greenall welcomed everyone to the meeting.
2	Appointment of Parish Council Chair 2018-19 Ian Greenall was proposed by Dave McWhirter and seconded by Dominic Sant. Ian then took the Chair.
3	Appointment of Parish Council Vice Chair 2018-19 Dave McWhirter was proposed by Ian Greenall and seconded by Dominic Sant
4	Appointment of Parish Council Treasurer 2018-19 Dominic Sant was proposed by Dave McWhirter and seconded by Chris Wilkinson
5	Minutes of the 186th Parish Council Meeting held on 11th January 2018 were approved by Dominic Sant and seconded by Chris Wilkinson. They were then signed by Ian Greenall.
6	Matters Arising from the minutes not on the agenda.
6.1	Sibford School The Clerk had contacted the school and they had instructed their drivers to pick up their pupils at the bus stop. Residents reported that the bus is now collecting pupils at the bus stop but queried why it was using Kiblers Lane on its home time run.
6.2	Community Speedwatch - as reported at the Annual Parish Meeting. Ian Greenall reported on a meeting of the Speedwatch groups in Warwickshire chaired by The Police and Crime Commissioner. This meeting had raised serious concerns on the viability of the scheme because of the restrictions being placed upon it by the Police. Pillerton does have enough vetted and trained volunteers to continue but more volunteers are always required. Arrangements are underway with the Ettington and Aldermister groups to finalise dates for the loan of the gun in June and July so some sessions can take place. In the two years the scheme was running 825 vehicles were reported for speeding at over 36mph.
6.3	Pillerton Priors Parish Plan and Housing Needs Survey - as reported at the Annual Parish Meeting. Dave McWhirter informed the meeting that since taking advice from the District Council it had been decided to create a Parish Plan rather than the previous Neighbourhood Plan. It was noted that a Parish Plan does not have the legal weight of a Neighbourhood Plan but at

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	<p>least it was something to details how we would like the village to look in the future. The first part of the Parish Plan was the Housing Needs Survey which was completed on our behalf by the Warwickshire Rural Community Council in January. Dave thanked people for responding to that survey and the Parish Council have adopted the findings of the report.</p> <p>The next stage of the Plan will be another questionnaire. This will be run by the Consultation Team at the District Council. It will ask for information regarding development, realistic wishes and events amongst other things. It will ask for views on speeding, leisure and village facilities. it is hoped to get the questionnaires out in June or July.</p> <p>Dave had attended a training session along with District Councillors to hear what the District Councils view is on development in local service villages such as ours. There is a desire to build more houses and the figure in the adopted Core Strategy of 2000 houses spread across the local service villages before 2030 is now regarded as a minimum, rather than a target, with no maximum figure. Hopefully an adopted Parish plan will help to restrict development in Priors so it is an important piece of work and volunteers are welcome to join the team. If anyone has any historic photos of the village that they are happy for the group to copy and use they would be very useful. There was a large photo of the village in the village hall prior to the fire so we would be grateful if anyone has a copy of that.</p> <p>If everything goes to plan we hope to have the document finished by the end of the year.</p>
7	<p>Treasurer's Report - as reported at the Annual Parish Meeting.</p> <p>Dominic Sant presented the Parish Council's financial position up to 31st March 2018. The expenditure for 2017/18 was £3318 with income of £6438. This includes a grant of £3155 towards compliance with the Transparency Code to purchase computer hardware and software for the Parish Clerk to ensure the website meets the code's criteria. Overall the Parish Council had 24 transactions (expenditure and income) go through our bank account over 2017/18.</p> <p>Dominic informed the meeting that the HSBC bank who hold the Parish Council's accounts will be known as HSBC UK Bank in the future owing to banking regulation changes.</p>
7.1	<p>He thanked John Ingall for undertaking the audit and John confirmed that he was happy with the financial documentation.</p> <p>He explained the requirements of the Annual Governance and Accountability Return 2017/18 under which the Parish Council could exempt itself from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. This would save the external audit fee of £200.</p>
7.2	<p>He explained the requirements of the Annual Governance and Accountability Return 2017/18 under which the Parish Council could exempt itself from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. To qualify for this the authority has to have a gross income or expenditure below £25,000 for the financial year ended 31st March 2018. This would save the external fee of £200.</p> <p>A vote was taken and all attending agreed for the Parish Council to apply to be exempt.</p>

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	<p>By signing the Certificate of Exemption the Parish Council are confirming that:</p> <ul style="list-style-type: none"> • The authority has been in existence since before 1st April 2014 • In relation to the preceding financial year (2016/17), the external auditor has not: <ul style="list-style-type: none"> • issued a public interest report in respect of the authority or any entity connected with it • made a statutory recommendation to the authority, relating to the authority or any entity connected with it • issued an advisory notice under paragraph 1(1) of Schedule 8 to the Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice • commenced judicial review proceedings under section 31(1) of the Act • made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration <p>The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.</p>
7.3	<p>Section 1 - Annual Governance Statement The Statement was agreed and signed by the Parish Council Chair and Parish Clerk.</p>
7.4	<p>Section 2 – Accounting Statements 2017/18 It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. This was signed by the Responsible Financial Officer and Parish Council Chair. The accounts will be made available for residents inspection from Monday 4th June until Friday 13th July 2018 on the Parish website or via the Parish Clerk.</p>
8	<p>Current Planning Applications</p>
8.1	<p>17/03635/VARY Removal of condition No. 2 of planning permission 11/01155/FUL dated 2nd September 2011, to enable the permanent residential occupation of the dwelling. Original description of development: Change of use from bed and breakfast building (Use Class C1) into holiday cottage including the installation of 3 x rooflights to north elevation, 1 x rooflight to south elevation and removal of external staircases from east and west gable ends and provision of window to west gable and juliet balcony to east gable. For Mr Hutsby, Nolands Farm, Oxhill CV35 0RJ. Comments were by 15/01/2018</p>
8.2	<p>17/03677/REM Submission of reserved matters (layout, scale, appearance and landscaping) pursuant to outline planning permission 15/03631/OUT for 10 dwellings. For Mr Parry from Deeley Homes. Comments were by 24/04/2018</p> <p>As reported at the Annual Parish Meeting. Ian reported that Cllr O'Donnell had requested a meeting between the Parish Councillor's and the site agent. This had been constructive with amended plans being provided that showed a ribbon development and further drainage updates. The Parish Council had asked the SDC Planning Officer to be satisfied that the proposed drainage plans are suitable and adequate for the site and surroundings. Ian mentioned that a Traffic Management Plan had been requested that ensured that all vehicles and materials were kept on site and not around the village. A resident asked if headlamps from vehicles leaving the site would shine into any of the houses on the opposite side of Banbury Road. the Parish Clerk would contact the Agent to ask the question.</p>
8.3	<p>18/00959/LDE Certificate of lawfulness for an existing bungalow to be used as ancillary accommodation to Newborough House. For Mr Perry, Newborough House, Oxhill CV35 0RJ Comments by 9th May</p>

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8.4	<p>18/01071/COUQ Prior approval for the change of use of an agricultural barn into a single dwelling including associated operational development under Class Q(a) and Class Q(b) for Mr Johnson from Rigby and Rigby. Comments by 17/05/2018</p> <p>As reported at the Annual Parish Meeting.</p> <p>Concern was expressed that construction vehicles were using the Walton Lane from the village to travel to the site rather than from the Fosse Way. As the deadline for comments was 17th May the Parish council will request a Traffic Management Plan for vehicles to access the site from the Fosse way as part of its comments to the application. The issue is not helped because the weight limit sign on the lane at the village end has been knocked down. The Parish Clerk will inform County Council highways.</p>
8.5	<p>18/01183/VARY Application Reference Number: 16/03320/FUL Date of Decision: 12/12/2016 Condition Number(s): 2 Conditions(s) Removal: See Planning Statement Condition to be varied to accord with as built parapet heights as shown on drawing 313-06.1. For Mr & Mrs Cowen from Leylett. Comments by 21/05/2018</p> <p>Discussion took place over the application and residents were concerned about the size and height of the built property within the plot and its design within the streetscene.</p>
9	<p>Any other Business</p>
9.1	<p>Barking Dogs</p> <p>It was reported that dogs were barking for lengthy spells during the day and night. Where possible the Parish Clerk will contact the dogs owner to make them aware.</p>
9.2	<p>Rubbish Bags</p> <p>It was reported that black refuse sacks had been left for collection on Walton Lane. It was not clear who was leaving them so the situation would be monitored and passed to Streetscene at the District Council if required.</p>
11	<p>Date and Time of Next Meetings all in Pillerton Priors Village Hall</p> <ol style="list-style-type: none"> 1. 188th Parish Council Meeting at 7.30pm on Thursday 19th July 2018 3. 189th Parish Council Meeting at 7.30pm on Thursday 11th October 2018 4. 190th Parish Council Meeting at 7.30pm on Thursday 10th January 2019
12	<p>The Meeting was closed at 9.00pm and Ian Greenall thanked all for their attendance.</p>

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: