

## PILLERTON PRIORS PARISH COUNCIL MEETING

The 172<sup>nd</sup> Meeting of the above Parish Council was held on Thursday 24<sup>th</sup> July 2014 at 7.30pm in Pillerton Priors Village Hall.

All Parishioners were welcome to attend

**Present:** Marcelle Cater (Chair)  
Ian Greenall (Vice Chair)  
Jon Roberts (Treasurer)  
Neil Goodwin (Councillor)

**Also present:** Cllr Izzi Seccombe (Warwickshire County Councillor)  
Cllr Gill Roache (Stratford-on-Avon District Councillor)  
2 residents

### **Chairman's Welcome:**

Marcelle Cater welcomed all to the meeting.

Thanks were registered on behalf of the Parish Council to David Foxall, for the significant and enthusiastic contribution that he has made in his role as Parish Councillor. Following his resignation and the statutory notice of this being displayed within the Parish, there now exists a vacancy on the Parish Council.

Cllrs. Seccombe and Roache were thanked for their ongoing support especially to Cllr Roache as Pillerton Priors will become part of the Ettington District Council ward at the elections in May 2015.

**Apologies:** Marie Archenhold (Parish Clerk)

### **Approval of Minutes of the Annual Parish Council Meeting 15th May 2014**

The minutes of the above meeting were agreed by those present and signed by Ian Greenall who had chaired the meeting.

### **1. Matters Arising:**

- 1.1. Footpath sign on Walton Lane which is still awaiting repair: The clerk has contacted the Rights of Way Department at County Highways and has been informed that the sign post design has been approved and that is now in the process of being manufactured, the replacement is imminent.
- 1.2. Several requests have been made to take action to ensure the footpaths are made accessible in front of Cadbold Close and in Walton Lane. County Highways have been notified and they are aware of the problem. The P.C. will contact them again if the problem remains.
- 1.3. In the recent District Council Elections held on Thursday 22<sup>nd</sup> May, Gill Roache was elected to represent the Vale of the Red Horse, Pillerton Priors remains in this ward until the 2015 elections.

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2. **Treasurer's Report:** The Treasurer, Jon Roberts, presented his financial reports which were approved by the Parish Councillors and signed as accurate. He stated that the Annual Return had been sent to Grant Thornton's for approval.
3. **Neighbourhood Plan:** Neil Goodwin presented an update on the Plan. There are currently eight residents on the steering group and they have had two meetings so far including one this week. The formal submission has been sent to SDC where it is currently in a six week consultation period ending on 29th August regarding its designation status. This was a lengthy process because a map of the NP area needed to be submitted (i.e. the parish) in OS format and with the boundary marked in a certain style. This meant that we had to take out an OS subscription and then the boundary correctly marked on (thanks to Ian for his help with this). All of the Application documents were in order and SDC have informed Neil that the six week consultation process will commence on 17th July.

A grant has been applied for from an agency called 'Locality' who administers government funds for neighbourhood planning. A 'pre-application' form has been submitted and accepted and subsequently a full grant application, for £3605, to cover this year's spend. It was a lengthy process, as the total potential spends for this year had to be outlined. If the money isn't spent it has to be returned on Jan 1st 2015 and will not be eligible for another grant. PPNP's next meeting was focused on how the money should be spent in order to maximise the financial support for the work scheduled to begin in September. An email from Locality informed Neil that the application had been unsuccessful. The reason given is "we are not able to give grants which are payable to the local planning authority, we will however reconsider your application if you can find an alternative provider". Other Parishes within SDC have also been affected by this ruling. The application was resubmitted and has been formally approved subject to not using SDC. A top up can be applied for as the £3605 will not cover the cost of alternative providers. Neil will also ask concerning what other Stratford District Parishes did after being refused and also who they used as consultants.

SDC now has a Neighbourhood Planning Officer, Matthew Neal in addition to their Consultation & Insight Manager, Simon Purfield (who was to help us with the community survey) and Neil has already been in contact with both of them. One of the conditions of receiving a grant, indeed it is a formal requirement of producing a neighbourhood plan, is that PPNP consult with these two groups very early in the process. A meeting has been arranged to meet with them both and although they were unable to attend the meeting on 22<sup>nd</sup> July an alternative date of Tuesday 5th August has been organised. Matthew and Simon will be able to explain the steering group what help is available from SDC and also logistical information on how to approach the community questionnaire process and associated costs.

The steering group was reminded that reading around 'Neighbourhood Planning' is important and two useful links have been provided for those concerned, as there is a requirement of the grant application process that the Project Team should have sound working knowledge of neighbourhood planning.

The next meeting of the steering group is scheduled for 12<sup>th</sup> August 2014.

Cllr Roache asked if the timescale for spending the grant was 31st December or the financial year. Neil confirmed it was 31st December and anything not spend would have to be returned.

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Cllr. Seccombe asked if we could use another Local Authority other than SDC. Neil responded that it appears that grants from 'Localities' cannot be spent with a Local Authority.

Cllr Roache would contact the lead officer of the Tysoe plan to see how they have obtained their finance and survey provision.

#### 4. Planning Matters and Updates:

**Application(s) reference No: 14/01544/FUL** Proposed alterations to existing barn (approved under SDC ref: 09/00330/AGNOT) comprising small toilet/locker room extension, roller shutter doors and cladding to south elevation and concrete apron to forecourt (Retrospective) at Dickensbury Farm, Walton Lane, Pillerton Priors, Warwick CV35 0PJ. It was also mentioned that Mr Goodman's vehicle operator's licence has been withdrawn.

**Decision Pending**

**Application(s) reference No: 14/01653/FUL** Proposed demolition of timber sheds and erection of one detached house and detached double garage with a new access from Sand Pits Farm Road at Land East of Sand Pits Farm Road, Pillerton Priors.

**Decision Pending - responses to SDC by 29th July 2014**

**Application(s) reference: 14/00989/FUL** Proposed demolition of conservatory, erection of single storey breakfast room extension, erection of new boundary walls and gates, alterations to vehicular hardstanding and external alterations to dwelling at St Mary's Barn, Sand Pits Farm Road, Pillerton Priors, Warwick CV35 0PG

**Granted with Conditions on 4th July 2014**

**Application(s) reference: 14/01197/FUL** Proposed addition of extensions to front, side and rear of dwelling, demolition of outbuildings and erection of single storey extension to garage at the Willows, Pillerton Priors, Warwick, CV35 0PH

**Granted with Conditions**

**Application(s) reference: 14/01365/FUL** Proposed erection of single storey extension to rear of dwelling and installation of dormer window in rear facing roof plane at Westbourne, Kiblers Lane, Pillerton Priors, Warwick CV35 0PQ

**Granted with Conditions**

**Application(s) reference: 14/01290/LDE** Proposed use of building known as Windmill Hill Farm Cottage as a separate dwelling for a continuous period of 4 years or more at Windmill Hill Farm Cottage, Sand Pits Farm Road, Pillerton Priors, Warwick CV35 0PG

**Granted**

**Application(s) reference: 14/01784/FUL** Proposed single storey extension to existing front elevation and construction of front porch at Brookside, Walton Lane, Pillerton Priors, Warwick CV35 0PJ

**Decision Pending**

**Application(s) reference: 14/00652/FUL** 4 Pillerton Meadows, Pillerton Priors

**Granted with Conditions**

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**Application(s) reference: 14/00118/OUT** Proposed outline planning application with means of site access from Rogers Lane to be determined (internal access, layout, scale, appearance and landscaping reserved for subsequent approval) for the erection of up to 80 dwellings (Class C3), public open space, balancing pond and other ancillary and enabling works together with the demolition of existing building on site at Land East of, Rogers Lane, Ettington.

**Notified as an adjoining PC - Decision Pending**

**Vine Cottage** A question was asked regarding the new fence at Vine Cottage, Pillerton Priors. Although below 2 metres the planning authorities are checking if it agrees with the planning consent that was granted.

### 5. Updates on Village Issues:

- 5.1. Speed Gun Training: Four residents have undertaken Speed Gun Training and are now ready to operate
- 5.2. 30 mph sign on Banbury Road: The solar panels on the Banbury Road had been reported as not working but it is now operational.
- 5.3. Proposed location for 16 new houses on the Findon / Eborall land in Pillerton Priors with dedicated open space: The development layout for the scheme for the land off the Banbury Road is on the website but is not yet live. It is understood that the application has been lodged with SDC.
- 5.4. War Memorial: The 'Pillertons at War' fund raising event which was held in the Village Hall on Sunday May 18<sup>th</sup> raised £1084.50 for the restoration of the Pillertons' War Memorial. It is hoped that the memorial will be restored this year for centenary celebrations. Donations are still sought, as an amount slightly in excess of £2000 is required to undertake the stabilisation, cleaning and inscription of the memorial. The PC was asked if they would consider making a donation. After discussion it was felt that any funds the parish council might have should be maintained in case it is required to help finance the Neighbourhood Plan. It is understood that grants are available for restoration purposes and the team leading the project should be encouraged to apply.
- 5.5. Road sign on Walton Lane: This is not yet repaired but County Highways have been notified and the notice has been submitted for its replacement.

6. **Correspondence:** All emails and post circulated to PCs

### 7. Any Other Business:

7.1 Laylett, Pillerton Priors. Concern was expressed that the new owners of Laylett may develop the existing bungalow into a multi-storey building. It is felt the current building is further back on the site than needed and any large development might impact on the views of neighbouring properties.

7.2 Parish Councillors had been invited to attend Planning training organised by SDC.

7.3 Concern was expressed regarding the condition of the flagpole in the village hall grounds. The PC and Village Hall Management Committee will look at the options available.

7.4 Concern was expressed regarding the road surface where Chapel Lane joins the Kineton Road as it is cracking.

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**8. Next Meeting for Parish Council:**

Pillerton Priors Parish Council Meeting - Thursday 9 October 2014 at 7.30pm in the Village Hall

M.Cater thanked everyone for attending the meeting

Meeting closed at 8.25pm

Minutes: Ian Greenall